

The Family Rights and Privacy Act of 1974 (FERPA) affords certain rights to students to inspect and review the student records, the right to seek to have records amended, and the right to have some control over the disclosure of information from the records.

Post-secondary institutions may disclose directory information, which includes:

- Student's name
- Address
- Telephone number
- Date of birth
- Program of study
- Dates of attendance
- Degrees and certificates awarded
- Participation in officially recognized activities

Post-secondary institutions may not disclose student information (other than directory information) unless a Release of Information Authorization is on file. Form must be completed and signed by the student.

**Please indicate your ONE choice below to Authorize or Deny the release of any educational records and/or financial account information. This submission supersedes all previously submitted authorizations.**

**DENY.** I do not authorize the release of any educational records and/or financial account information to anyone other than me.

**ONLY FINANCIAL ACCOUNT INFORMATION RELEASE APPROVED.**

I authorize the release of information to only the parties indicated. Please print name(s), note relationship (parent, spouse, employer, etc.) and indicate access level below. This submission supersedes all previously submitted authorizations.

**EDUCATIONAL RECORDS AND FINANCIAL ACCOUNT INFORMATION RELEASE APPROVED.**

I authorize the release of information to only the parties indicated. Please print name(s), note relationship (parent, spouse, employer, etc.) and indicate access level below. This submission supersedes all previously submitted authorizations.

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
XXX-XX-

Student SS#

/

\_\_\_\_\_  
/Student ID#

\_\_\_\_\_  
Student Signature Required to Process

\_\_\_\_\_  
Date

**Submit signed form to:** Registrar's Office, Finney Building, 1<sup>st</sup> Floor. 4431 Finney Ave., St. Louis, MO 63113  
Fax number: (314) 286-3309      E-mail address: [registrar@ranken.edu](mailto:registrar@ranken.edu)