



RELEASE OF INFORMATION AUTHORIZATION

The Family Rights and Privacy Act of 1974 (FERPA) affords certain rights to students to inspect and review the student records, the right to seek to have records amended, and the right to have some control over the disclosure of information from the records.

Post-secondary institutions may disclose directory information, which includes:

- Student's name
- Address
- Telephone number
- Date of birth
- Program of study
- Dates of attendance
- Degrees and certificates awarded
- Participation in officially recognized activities

Post-secondary institutions may not disclose student information (other than directory information) unless a Release of Information Authorization is on file. Form must be completed and signed by the student.

Please indicate your choice below to Authorize or Deny the release of any educational records, financial aid, and/or business office account information:

- AUTHORIZE. I authorize the release of any educational records, financial aid, and/or business office account information to only the parties (parent, guardian, spouse, sponsor, etc.) indicated below.

Please print name(s) and note relationship.

- DENY. I do not authorize the release of any educational records, financial aid, and/or business office account information to anyone other than me. Prior authorizations are hereby revoked.

Student's Printed Name

XXX-XX- /
Student SS# /Student ID#

STUDENT SIGNATURE REQUIRED TO PROCESS

Date

Submit signed form to:
Registrar's Office
Finney Building, 1st Floor
4431 Finney Ave., St. Louis, MO 63113
Fax number: (314) 286-3309
E-mail address: registrar@ranken.edu