

RANKEN

TECHNICAL COLLEGE

LEGAL NAME CHANGE

Students must provide valid (unexpired) proof of identity for a legal name change. Documentation may include notarized court document of legal name change, birth certificate, marriage license, signed Social Security card, updated driver's license, and updated passport.

FROM: _____
Last Name First Name Middle Name/Initial

TO: _____
Last Name First Name Middle Name/Initial

PREFERRED NAME CHANGE

Students who identify with a name other than their legal name can elect to add a preferred name to their record. In lieu of the legal name, the preferred name will appear on class lists, diplomas, and InsideRanken. Legal names will appear on external use reports and documents including, but not limited to, student billing, financial aid forms, tax forms, official transcripts, and any other documents required by law. Additional last names may not be designated.

Legal Name: _____
Last Name First Name Middle Name/Initial

Preferred Name: _____
First Name Middle Name/Initial

BIRTHDATE Provide a copy of your driver's license, valid passport, or birth certificate as documentation.

_____ Is this a correction? Yes No
Month / Day / Year

SOCIAL SECURITY NUMBER. Attach a copy of your signed Social Security card as documentation.

Incorrect # (if applicable): _____ Correct #: _____

GENDER. Select one:

Male Transgender Prefer not to say
 Female Non-binary/third gender

RACE AND ETHNICITY. Select one or more of the following categories:

American Indian or Alaska Native White
 Asian Two or more races
 Black or African American Unknown
 Hispanic or Latino Non-resident Alien
 Native Hawaiian or other Pacific Islander

Student Signature _____ Date: _____

By signing this form, I certify that I am the student identified above.

Submit form to: Ranken Technical College, Registrar's Office, 4431 Finney Ave, St. Louis, MO 63113.

E-mail address: registrar@ranken.edu Fax # (314) 286-3309 Telephone: (314) 286-3660