All communications from Residential Life will be made directly to the student through their Ranken email account.

**Residential Life Staff**

LaTrina Rogers  
Director of Residential Life  
314-286-4824 office  
314-286-3303 fax  
larogers@ranken.edu

Cathy Geisz  
Assistant Director of Residential Life  
314-286-4812 office  
314-286-3303 fax  
cjgeisz@ranken.edu

**Ranken Offices**

Financial Aid Office  
314-286-4878

Business Office  
314-286-4869

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**WALKER HALL APPLICATION CHECKLIST**

Please make sure you have completed the checklist to ensure your place in student housing.

- Complete a housing application. Housing applications can be completed online at www.ranken.edu. The link is located in the Residential Life section under “How to apply”.

- Submit your **housing security deposit of $150.00** to the Business Office. Payments can be made over the phone at 314-286-4869 or via mail to 4431 Finney Ave, St. Louis, MO 63113. Make all payments to Ranken Technical College. Note “Housing Deposit” in the memo section of the check.

- Read and completed required forms in the Move-in Packet. The packet is located on the Residential Life page of www.ranken.edu and will be mailed to your Ranken email account. Submit all required immunizations and medical history forms to Residential Life. These items can be **faxed to 314-286-3303, emailed to reslife@ranken.edu** or mailed to 4431 Finney Ave., St. Louis, MO 63113.

- Complete all financial obligation for tuition and housing costs with Financial Aid and the Business Office. Please remember, students will not receive a housing assignment if the above items are not completed.

- Check your Ranken email account for all communications from Residential Life. This includes your roommate assignment, reminders of missing items and important information for housing.

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*Remember to answer all communications in a timely manner. If you wait to return phone calls, paperwork or emails it can possibly delay completion of the process.*