Residential Life
New Resident Move-In Guide

In order to make your move-in experience efficient, we ask that you please carefully read over the following information.

**MOVE-IN TIMES**
Move-in times will be from 9:00 a.m. to 3:00 p.m. on Saturday, August 22.

**WHAT TO DO WHEN YOU ARRIVE FOR MOVE IN**
1. Park your vehicle(s) in the Cook lot in front of the south entrance of the dorm (Walker Hall).
2. Enter the dormitory and go to the check-in area. After you check-in, you will be issued your room key, mailbox key, and you will need to get your parking sticker and Ranken 1Card (student ID card) if you don't already have these items.
3. A resident assistant or helpful resident will take you to your room to go over your room condition form with you.
4. After taking care of the items above, you may begin unloading your belongings from your vehicle(s). There is a limited number of rolling moving bins for residents to help with transporting items from your vehicle to your room. The bins are located across from the check-out area on the first floor of Walker Hall. Since there are a limited number of bins and several residents moving in, you may have to wait until another resident returns the bin they are using. To check-out a bin you must leave your Ranken 1Card at the check-in area with a residential life staff member.

**MAP & DIRECTIONS**

**COMING IN FROM THE SOUTH OR EAST**
Take Kingshighway North to Page Blvd. Make a right on Page (east). Make a right on Taylor (south) and take the next left on Cook Avenue. You should see a guard shack straight ahead. Proceed straight and you should see Walker Hall on the left. Park your vehicle(s) in the lot in front of south entrance of Walker Hall.

**COMING IN FROM THE NORTH OR WEST**
Take Kingshighway South to Page Blvd. Make a left on Page (east). Make a right on Taylor (south) and take the next left on Cook Avenue. You should see a guard shack straight ahead. Proceed straight and you should see Walker Hall on the left. Park your vehicle(s) in the lot in front of south entrance of Walker Hall.

*If you get lost or need help, please call LaTrina at (314) 546-8282.*
# Residential Life

## New Resident Move-In & Orientation Schedule

<table>
<thead>
<tr>
<th>EVENT</th>
<th>TIME(S)</th>
<th>DESCRIPTION</th>
<th>LOCATION</th>
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<tbody>
<tr>
<td>New resident move-in</td>
<td>9:00 a.m. to 3:00 p.m.</td>
<td>New residents check-in, receive keys, receive their room condition form, and move in all of their belongings</td>
<td>Walker Hall</td>
</tr>
<tr>
<td>New Resident Orientation (mandatory for all new residents - must attend one session)</td>
<td>11:00 a.m. to 12:15 p.m. or 3:00 p.m. to 4:15 p.m.</td>
<td>The Director of Residential Life will review policies and procedures of residential life</td>
<td>Walker Hall Seminar Room</td>
</tr>
<tr>
<td>Parent question &amp; answer sessions (for parents and family members only - attendance is not required)</td>
<td>10:00 a.m. 2:00 p.m.</td>
<td>The Assistant Director of Residential Life will be on hand to answer questions parents have about the dorm</td>
<td>Walker Hall Seminar Room</td>
</tr>
<tr>
<td>Dinner (residents only)</td>
<td>4:45 p.m. to 5:30 p.m.</td>
<td>All dorm residents will enjoy a barbeque dinner served by the Fresh Ideas cafeteria staff</td>
<td>Dining Hall</td>
</tr>
<tr>
<td>Wing meetings* (mandatory for all new residents)</td>
<td>6:15 p.m.</td>
<td>New residents will meet their wing's Resident Assistant (RA), come up with wing rules and discuss wing activities</td>
<td>Walker Hall wing lounges</td>
</tr>
<tr>
<td>Roommate Workshops</td>
<td>7:00 p.m. (1st Floor) 7:30 p.m. (2nd Floor East Wing) 8:00 p.m. (2nd Floor West Wing)</td>
<td>This will be a quick meeting on how to live with a roommate.</td>
<td>Walker Hall Seminar Room,</td>
</tr>
</tbody>
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*Wing Meetings
- First floor - rooms 114-153 - meet in the first floor west wing lounge
- Second floor west wing - rooms 203-231 - meet in the second floor west wing lounge
- Second floor east wing - rooms 232-254 - meet in the second floor east wing lounge
Residential Life
Provided Items & Useful Items to Bring

What Will Be in Your Dorm Unit When You Arrive
- Every resident will be provided with a standard twin size bed frame and mattress, desk, desk chair, wardrobe (except for students living in a 2-bedroom Type D apartment since rooms have closets), and a chest of drawers.
- A full-size refrigerator, range, and microwave will be provided in the kitchen of each 4-bedroom apartment unit and select 2-bedroom apartments.
- Shower rods, curtains and rings will be provided in every shower.
- Window shades are provided in each bedroom area.
- There will be one cable connection in every single unit (Type B units) and one cable connection in each bedroom area in the double units (Type C units). There is only one cable connection in the living room of each 2-bedroom and 4-bedroom apartment unit (Type D & E units). This connection is located in the living room of each unit.
- There will be an internet network jack on the wall behind each desk in the bedroom areas. Residents are allowed to bring a multi-port hub to connect multiple devices.
- Phone jacks are installed in units, but it is the responsibility of the student if they want to setup phone services in their room. Students wanting to do so must contact customer services at AT&T to setup home phone services. The AT&T customer service number is 1-800-288-2020. You may also request home phone services online at www.att.com.

Necessary Items to Bring for Wired Internet & Cable TV Access
- You must bring an ethernet cord with you to access the wired internet.
- A cable box, remote and cables will be provided by the college. If any of the items are lost, damaged or missing all residents in the room will be charged $25.

Useful Items to Bring
The following is a list of items that would be useful for residents to bring with them. It would be a good idea to contact your roommate(s) prior to moving in to coordinate who will be bringing what.

- Alarm clock
- Backpack
- Bath mats
- Bathroom cleaning supplies
- Batteries
- Broom and dustpan
- CD's
- Can opener
- Cell phone
- Cell phone charger
- Cleaning supplies
- Coax cable for cable access
- Coffee maker (must have automatic shut-off feature)
- Comforter for bed (standard twin)
- Computer
- Cups
- Decorations
- Desk lamp
- Dish soap, dish scrubbers, sponges (for 4-bedroom apartment kitchens)
- Dryer sheets
- DVD player & DVD's
- Ethernet cord for wired internet
- First aid kit
- Fabric softener
- Flashlight
- Hangers
- Headphones
- Iron
- Ironing board
- Kleenex
- Laundry basket
- Laundry detergent
- Living room furniture (for 2 & 4-bedroom apartment units)
- Lock box
- Mattress pad or cover (standard twin)
- MP3 player
- Mini-fridge (no larger than 5 cubic feet – only 1 allowed per room)
- Microwave (4-bedroom apartments come equipped with microwave in kitchen; only 1 allowed per room in all other unit types)
- Mop and bucket for 4-bedroom apartment kitchen floors
- Pillows
- Pillowcases
- Plates and bowls
- Pots & pans (for kitchens in 4-bedroom apartments)
- Prescription medications
- Printer
- Quarters for laundry machines
- Sheets (standard twin)
- Stereo
- Storage supplies
- Surge protectors
- Toilet paper
- Toiletries
- Toothbrush holder
- Towels
- Trash bags
- Trash cans
- TV
- Umbrella
- Utensils
- Vacuum cleaner
- Video game system & games
- Wireless adapter for your laptop or desktop computer (most new laptops have wireless capabilities built-in) if you wish to access wireless internet
Residential Life
Items NOT to Bring (Prohibited Items)

The following list is subject to change based on situations that may arise throughout the residential life calendar year. These items are prohibited from being brought inside or outside the perimeter of the dormitory. This is not an exhaustive list. If a residential life or public safety staff member finds an item they feel is dangerous that is not on this list they have the right to confiscate the item. If there is an item that is not on this list that you are not sure of please contact the Residential Life Office for verification.

- Waterbeds
- Pets of any kind other than fish in a 10-gallon aquarium
- Candles or candle warmers
- Incense (including herbal incense such as K2 brand products)
- Tattoo equipment
- BBQ grills
- George Foreman style grills
- Dartboards (other than electronic)
- Metal tip darts
- Space heaters or radiators
- Air-conditioners (other than those provided by the College)
- Toaster ovens*
- Toasters*
- Hot plates
- Crock-pots*
- Coffee pots that do not have automatic shutoff
- Woks
- Halogen lamps
- Ceiling fans
- Kerosene lamps
- Potpourri burners
- Hookah pipes
- Combustion engines
- Alcohol and associated paraphernalia
- Illegal drugs, synthetic drugs, and associated paraphernalia
- Prescription drugs for which student does not have a prescription for
- Flammable, explosive and hazardous substances or objects including fireworks, road flares, gasoline, kerosene, lighter fluid, paint thinner, acids, gun powder, CO2 canisters, bombs of any kind, butane canisters or torches, explosive devices of any kind
- Weapons and firearms including hand guns, rifles, pistols, crossbows, bows and arrows, knives, axes, martial arts training equipment, swords, slingshots, paintball guns, B-B guns, airsoft guns, potato guns, pellet guns, dart guns, flare guns, brass knuckles
- Replica guns
- Munition of any kind
- Box cutters & razor blades (unless it is a tool issue for Architecture)
- Laser pointers
- Street or road signs
- Barricades
- College signs
- Wireless router, switches and Wi-Fi base stations
- Motorized vehicles including motorcycles, motor scooters, go-carts, dirt bikes, 4-wheelers, and golf carts
- Radio control cars, planes, etc. are not allowed to be operated inside the dormitory
- Bed frames
- Box springs
- Mattresses (see furniture policy for explanation)
- Homemade lofts or any loft kit other than those provided by the College
- Smoke machines
- Live Christmas trees
- Saws of any kind
- Drums or drum sets
- Amplified music instruments
- Amplifiers used without headphones
- Electric blankets or heated mattress pads
- Fragrance pots
- Window treatments including blinds, mini-blinds, shades, curtain rods or other curtain fixtures, curtains
- Temporary window coverings
- Flasks
- Light bulbs other than those installed and replaced by the maintenance department
- Black lights
- Water balloons
- Water guns
- Tobacco use of any kind inside the building
- Cigarette rolling papers
- Non-manufacture original gaming systems
- BitTorrent
- Peer-to-peer file sharing computer programs
- Air horns
- Electronic cigarettes
- Bath salts
- Door hangers

*These items are allowed in the 4-bedroom apartment kitchens
Dorm Unit Decorating Policy
Students are allowed to decorate residential units but must adhere to the following restrictions:
1. Painting walls, ceilings, floors, fixtures or furniture is not permitted.
2. Wallpaper, border paper, stickers, or anything that will permanently adhere to the wall or furniture is not allowed.
3. Posters, pictures, bulletin boards, and other decorations may be hung on walls using thumbtacks and small nails only. Anything used to hang items to a wall must be completely removable and not cause damage to painted wall surfaces. Mounting tape, scotch tape, double sided tape, poster tape, packaging tape, electrical tape, duct tape, and putty are not allowed. 3M brand products should not be used on walls or wood surfaces. Any material that may leave a sticky residue after being removed is not allowed. Screws and large nails are not allowable hardware for mounting objects to the wall.
4. Paper with adhesive-backing is not permitted to line drawers or shelves.
5. Items cannot be hung from fire sprinkler heads or pipes. Damage to sprinkler heads could result in flooding for which the student(s) would be held financially responsible.
6. No items can be hung from the ceiling or fixtures or in any window or doorway.
7. No items can be placed or hung on the front doors of residential units unless posted by a residential life or public safety staff member (ex: a note, letter, door decoration, form or flyer taped to the front of a door).
8. Ranken respects student’s rights of expression and recognizes the importance for residents to make residential units an expression of their personality. However, the College expects students to be responsible and show good taste when decorating. Residential life staff members have the right to ask residents to remove decorations that may be considered racist, sexist, discriminatory, pornographic, or offensive. If the resident refuses to do so the residential life staff member may confiscate the item and the resident will be subject to disciplinary action for refusal to remove the object(s).
9. Empty alcohol containers or soda cans or bottles may not be used as decorations.
10. Absolutely no carving, drawing, writing, painting, or graffiti of any kind is allowed on any of the furniture items provided by the College. The same rules apply to all wall areas inside and outside the dorm building.
11. Live Christmas trees are not permitted. Christmas lights are allowed but must be unplugged when unattended and cannot be hung from the ceiling or any room fixtures including pipes, smoke detectors, sprinklers, and lights.

Dorm Unit Furniture and Equipment Policy
Absolutely no furniture or equipment provided by the College can be moved outside of residential units, and no common area furniture can be moved inside residential units. Residents can move the bedroom furniture that has been provided by the College within residential units as long as it does not create a safety hazard or block a doorway. Inventory of all College provided furniture items and fixtures will be taken prior to move-in and again upon move-out. Residents will be held responsible for any damages caused to furniture or any other items in dorm units which occur as a result of moving furniture. The College is not responsible for any personal injuries that may occur to a resident or guest as a result of moving furniture. Charges for any damaged or missing furniture items and fixtures provided by the College will be billed to the accounts of those students residing in the dorm room or apartment. Students will be charged the repair or replacement cost incurred by the College.

Refrigerators
Refrigerators are allowed in residence hall rooms. Only one refrigerator is allowed per bedroom per unit. The size of refrigerators cannot exceed 5 cubic feet (with the exception of the kitchen refrigerators in the 4-bedroom or selected 2-bedroom apartment units). Units may not be placed in closets. Refrigerators must be plugged directly into an outlet or a power strip with built-in circuit breaker.

Microwaves
Microwaves are permitted in resident rooms and should be plugged directly into an outlet or a power strip with built-in circuit breaker. Only one microwave is allowed per bedroom per unit with the exception of the kitchen refrigerators in the 4-bedroom or selected 2-bedroom apartment units.
Services Available to Walker Hall Residents

Laundry
Walker Hall has a laundry room located on the second floor. The laundry room has card access for those students who have paid for a laundry plan. The cost for the Laundry Plan is $75 during the academic year and $30 during the summer semester. The price

Mail
The mailroom is located on the first floor west wing of Walker Hall. Each resident will receive a mailbox key and will be assigned a mailbox. If you wish to receive mail at Ranken, all mail you receive must include the following address:

Your Name
Ranken Technical College
Walker Residence Hall
4400 Page Avenue
St. Louis, MO 63113

Emergency Notification System
All residents with a cell phone are strongly encouraged to register for the campus emergency notification system to receive emergency text messages, emails and voicemails. Charges may apply for this service and Ranken is not responsible for any associated charges. Given the fact that residents are on campus so much more than commuter students, and emergencies can take place any time day or night, we feel it is in our resident’s best interest to register for this notification system. To register for the emergency notification system, go to: https://www.e2campus.net/my/ranken/signup.htm

Fresh Ideas Cafeteria
The Fresh Ideas Cafeteria will be open for residents on Wednesday, August 22. Beginning August 23, the cafeteria will have the following schedule for the rest of the school year:

Monday through Thursday (with the exception of student holidays)
Breakfast - open from 7:00 a.m. to 10:00 a.m.
Lunch - open from 10:30 a.m. to 2:00 p.m.
Dinner - open from 4:00 p.m. to 6:00 p.m.

Fridays (with the exception of student holidays)
Breakfast - same as above
Lunch - same as above
Dinner - dinner is not served on Fridays

Weekends
The cafeteria is not open on weekends. However, residents can purchase food from the cafeteria 24 hours in advance to bring with them to the dorm for weekend meals. A menu of items available for purchase along with prices will be given to each resident on move-in day.

Health Insurance
Ranken Technical College is dedicated to maintaining the health and safety of our students. Since resident students are on campus a majority of the time, it is even more important for them to have insurance coverage in case of an accident, injury or illness. This is why it is mandatory for students living on campus to have some type of insurance coverage. All residents will be automatically enrolled in what is called the Student Accident & Sickness Plan. Residents who have existing health insurance coverage, either of their own or under a parent or guardian's plan, will need to opt out of the Sickness & Accident Plan by completing the online waiver form.
Saint Louis University Student Health & Counseling Center
Each resident is charged a $40 fee per semester (charges are considered part of housing costs) which gives them access to Saint Louis University’s Student Health & Counseling Center located on SLU’s campus. Residents have access beginning the first day of school. The facility provides the following health services: office visits, including the services of a physician, nurse, or medical assistant for flu-like symptoms, cough, common cold, etc.; laboratory tests including urinalysis, throat cultures, testing for pregnancy, mononucleosis, and sexually transmitted diseases; immunizations and allergy injections (extract provided by student); gynecology services; EKG interpretations; physical exams; radiology procedures for sprains, fractures, and chest conditions; sports medicine and physical therapy. Charges for services rendered at the facility which are not covered by the resident’s insurance will be charged to the resident’s student account at Ranken.

The medical doctor’s hours are from 9:00 a.m. to 5:00 p.m. Monday through Friday. Physical therapy hours are from 7:00 a.m. to 10:30 a.m. Tuesdays and Thursdays and 3:00 p.m. to 6:30 p.m. Mondays and Wednesdays. Gynecology services are available Tuesday mornings 8:30-10:30 a.m. Orthopedic and Sports Medicine services are available Tuesday, Wednesday and Friday afternoons. The health and counseling center is located at 3518 Laclede, Marchetti Towers East, St. Louis, MO 63103-3398 and their phone number is 314-977-2323.
NEW RESIDENT FAQ’S  
(FREQUENTLY ASKED QUESTIONS)

I don’t have a car, how can I get to the store? 
There will be van available to take residents on scheduled grocery and supply trips.

What will be the biggest change to living in the dorm? 
There are several changes but the biggest change will be you taking responsibility for yourself. You will have to make sure you are attending class on time, balancing study time and the time you use to play games or hang out.

What is the best advice for a new resident? 
- Get out of your room and participate! Don’t just sit in your room! If you get to know people, you may find some friends to enhance your campus experience.

- Read the flyers. Some of the coolest activities can be found on the bulletin boards! There have been free tickets to Cardinals and Blues games available through the flyers and surprise events exclusive to members of our Facebook page.

- Get to know your Resident Assistant (RA). Your RA is a great resource for information. There will be a RA assigned to each wing. Feel free to ask questions and get information from them.

- Learn about campus resources. Many of the resources on campus can be a big help so learn what is available to help with your success.

Ranken Technical College-Walker Hall 
(Facebook Group)

Get the latest on what is happening at Walker Hall! This group gets exclusive offers for events, snacks and tips on things to do in St. Louis.
Walker Hall Internet Access

Walker Hall is equipped with both wired and wireless internet access. In order to access the internet you will need a computer that meets or exceeds the minimum specifications (located in the left-hand column).

**Internet Options:**

_Wireless Connection (B&G transmission speeds available)_

The SSID is called “Dorms”. Once connected to the wireless network, open a web browser. A default webpage will appear with a login prompt where you must input your Ranken username and password. You will be prompted to download and install the Secure Connector. A scan of your system will start once it is installed.

_Wired Connection_

Plug your computer into a network jack in the room. Once connected to the wireless network, open a web browser. A default webpage will appear with a login prompt where you must input your Ranken username and password. You will be prompted to download and install the Secure Connector. A scan of your system will start once it is installed.

**Initial Scan Process:**

This scan will check for several up-to-date components:

- Valid Anti-Virus Program
- Current Anti-Virus Definitions
- Microsoft Updates (If Applicable)
- No Peer-to-Peer applications running.installed

Based on the output of the scan, you will either be permitted to access the internet or be redirected to a site where you can remediate your issue. If the scan shows you failed one of the requirements you have 30 minutes before an automatic rescan is done.

**These devices have been tested and are known to work without any additional configuration. If your device is not listed, it does not mean that it will not work.**

Xbox, PlayStation, Nintendo Wii, Linux Operating Systems, Apple Operating Systems, Windows Operating Systems

For additional information, contact the IS department:
(314) 286-3693
Hours: M-F, 7:30 a.m. - 3:30 p.m.